

SAMPLE

Date

Kevin Williams
Erosion & Sediment Contral Administrator
County of Rockingham
P O Box 1252
Harrisonburg, VA 22801

RE: Detention Area Maintenance

Dear Mr. Williams:

_____(Company Name)_____ will maintain the storm water detention area at the
_____(Proposed area)_____ to insure the proper performance of the system.

All impoundments shall be inspected on a biannual basis and after each rainfall event that exceeds the capacity of the facility. All structural deficiencies and eroded areas shall be repaired immediately. The volumetric capacity of the impoundment shall be maintained. The grass cover shall be periodically mowed. All woody growth shall be removed from the embankment.

Also, should the property be sold, we would transfer responsibility for maintenance to the new owner.

Sincerely,